

## SUPERINTENDENT OF SCHOOLS ANNUAL PERFORMANCE EVALUATION

The purpose of the Superintendent Evaluation is as follows:

- To establish high expectations for the Superintendent and the school district.
- To gather information relative to the Superintendent's performance in order to make appropriate decisions about his/her contract.
- To establish clear and measurable goals for the Superintendent and the school district.
- Clarify the Superintendent's role in the school system, as seen by the Board.
- Develop harmonious working relationships between the Board and the Superintendent.
- Provide effective administrative leadership for the school district.

The process of Superintendent Evaluation is as follows:

1. Superintendent self-evaluation, utilizing this form, given to the Board Chair by the **first Monday in May.**
2. Individual Board Members complete this evaluation form by the **first Monday in May.**
3. Board meets to aggregate the Superintendent's evaluation by the **first Monday in May.**
4. Board Chair completes the evaluation and reviews it with the Board, including the Superintendent's self-evaluation by the **third Monday in May.**
5. Board approves the evaluation and instructs the Chair to share final evaluation with Superintendent by the **first Monday in June.**
6. Goal setting session for the next school year by the **first board meeting in August.**
7. Goals completed with time line and objectives and reported to the Board by Superintendent by the **first board meeting in September.**