

DISPOSAL OF SCHOOL PROPERTY

School district property in the form of instructional materials, furniture, equipment, and supplies other than capital holdings such as land, buildings, and major installations may be disposed of when declared surplus or obsolete on any one of the following criteria:

1. The material in question exists in quantities exceeding the possibility of effective educational use by the District.
2. The material is educationally unsound, out-of-date, inaccurate, or in an unusable condition.
3. The material is occupying space that could otherwise be used for educational programs and the material is not in current demand or is not anticipated to be in demand in the foreseeable future.

Determination as to whether any of these criteria applies to materials currently possessed by the District shall be made by the Superintendent.

Disposal shall be in accordance with accepted business procedures, i.e. public announcement of place and date of sale or disposal; description of materials to be disposed of; and amounts, if any, expected to be received. Any monies received as a result of disposal shall be accounted for and be placed in the District funds as receipts for the current fiscal year.

The Superintendent shall see to it that the method of disposal shall be in the best interests of children and patrons of the School District.

Legal Reference:

CFR 34, Sec. 80.32

RSA 195:10 Disposal of Property.

Adopted: 3/10/80

Reviewed: 1/11/99, 12/20/99, 12/07